

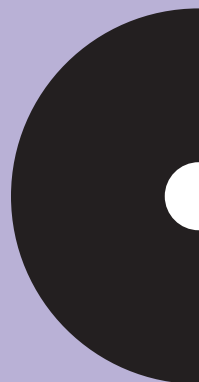
**XENOX**  
MUSIC / MEDIA

**MUSIC MANAGER**  
**MUSIC & MEDIA MANAGER**

Model MK5



User Manual



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## Get Started Quickly



THIS GUIDE ALLOWS YOU TO GET STARTED QUICKLY WITH THE MUSIC (&MEDIA) MANAGER (TYPE MK5).

If you're in the possession of a Music Manager, you can play music with the system. In addition to music, The Music & Media Manager also allows you to play various types of media such as video clips, karaoke clips, visuals, photos and advertisements. Both systems can be equipped with a number of additional functionalities; **Multiroom**, **DJ Mode**, **Selector** and **XMS**. Please note that some parts of manual may not apply to your system. This manual uses screen images of a Music & Media Manager to show all functionalities of the system as clearly as possible. Please note that some parts, such as date, time and tracks may differ. When you receive the system, the language is set to Dutch. You can change the language of you system to

a different language of your preference. How to do this is explained in the Configuration chapter.

### XENOX MANAGEMENT SYSTEM

You will regularly encounter the term Xenox Management System (XMS) in the manual. XMS is Xenox's web-based platform. When you have applied for this functionality, you will receive a login code. This gives you the possibility to upload your own music and images files to collect, organize and schedule music and images from almost any computer with internet. You can then play these on your Music (& Media) Manager. If you have any questions about your system after reading this manual, please do not hesitate to contact us.

### YOU CAN REACH US AT THE FOLLOWING TIMES

Monday to Wednesday	8:30 a.m. -	5:30 p.m.
Thursday	8:30 a.m. -	10:00 p.m.
Friday	8:30 a.m. -	12:00 a.m.
Saturday	9:00 a.m. -	12:00 a.m.
Sunday	9:00 a.m. -	7:00 p.m.

+ 31 (0)345 57 21 22  
helpdesk@xenox.nl

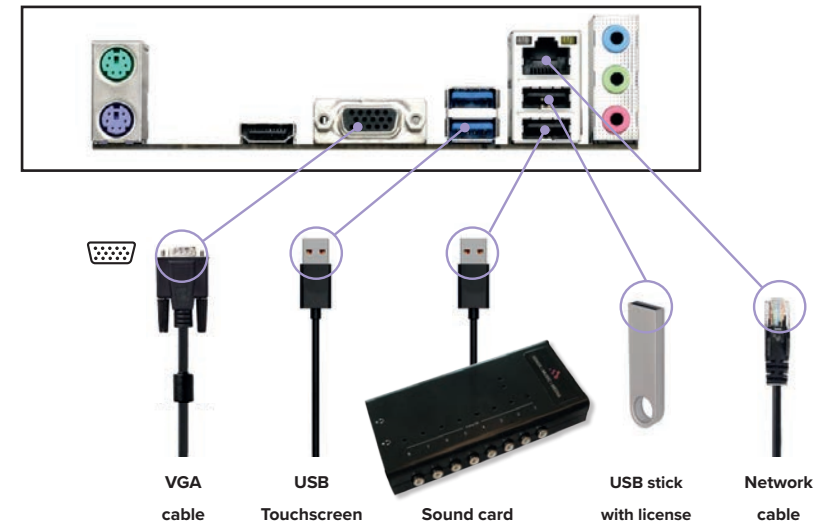
# 1

## INSTALL

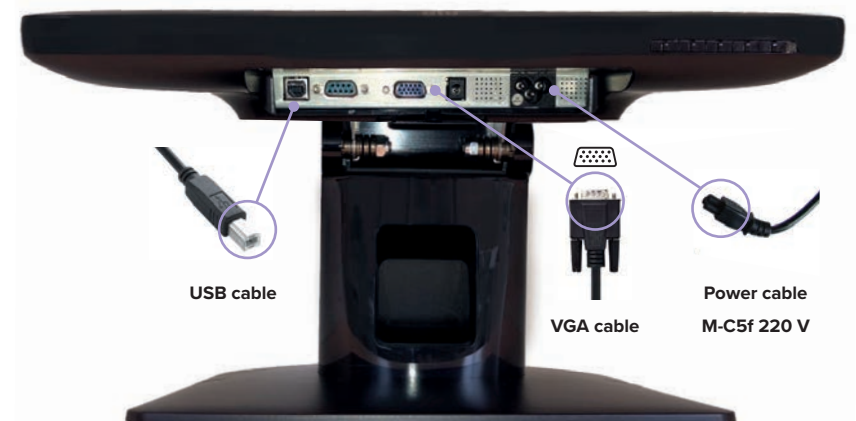


www.xenox.nl

## Connecting Music Manager\*

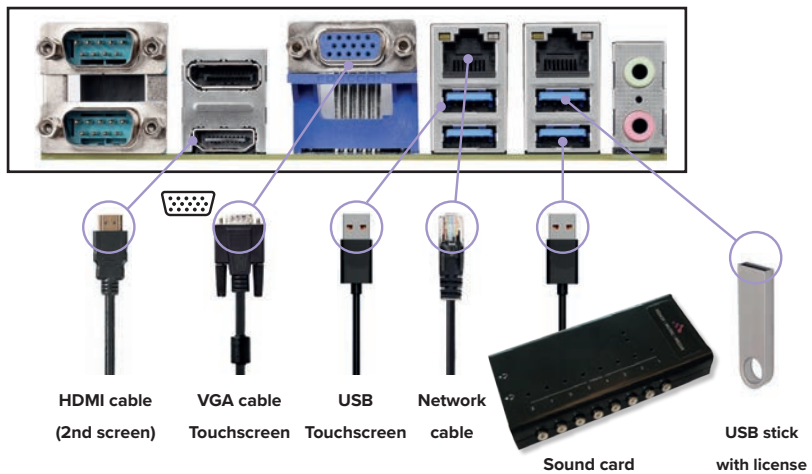


## Connecting touchscreen\*

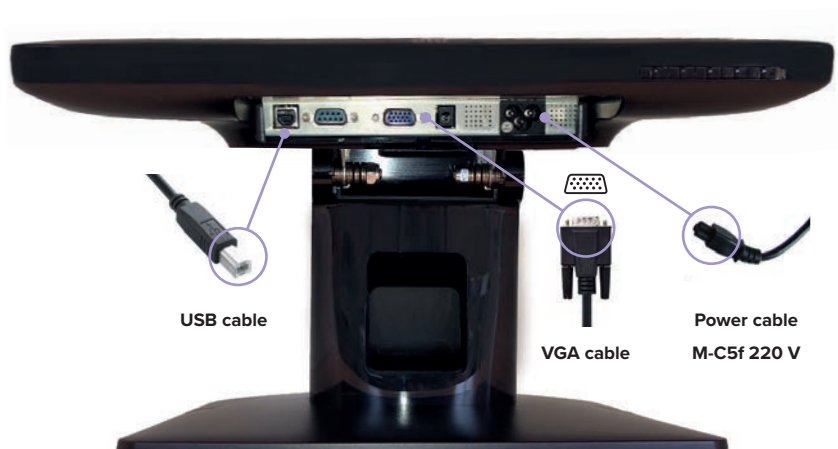


\* NOTE: Depending on the model, the images may differ slightly from reality.

## Connecting Music & Media Manager\*



## Connecting touchscreen\*



\* NOTE: Depending on the model, the images may differ slightly from reality.

## BASIC FEATURES

## Default screen

This is the screen as you see it after starting up your system or when you close all menus. We call this the default screen.



### GENERAL

#### 1. The current date and time

2. Number of license days. It is very important for your system that license days are available. **NOTE: When the number of license days has expires, 0 will be displayed here. Your system will be locked automatically, and the audio will be turned off. Starting 14 days before the expiry of your license days you will receive a notification that the license is about to expire.**

**When you receive a message that your license days are about to expire, it is best to contact Xenox. Via our platform we can check the connectivity of every Xenox system, adjust configurations or perform updates.**

#### 3. Number of items in playlist

4. **Live Sync:** When there is a thumbs up behind Live Sync, the internet connection is OK and updates will be performed automatically.

### AFSPEELLIJST

If you want to play an audio track, video clip, karaoke clip, mood video, photo, advertisement or a box, select the relevant item by pressing it and dragging the selected item into the playlist. If you want to adjust the position of an individual item from the playlist, select the item by pressing it with your finger and then drag the item into the desired position. When you have selected an item in the playlist, it will be highlighted in grey. When dragging the selected item, Insert or Replace will appear.

**NOTE: Up to 7 items are displayed in the playlist. When a playlist contains more than 6 items, you can display these items using the scroll arrows located in the top right corner of your screen. A playlist can contain up to 500 tracks.**



Pause



Play



5. **Play Buttons:** The track currently being played is always shown at position 1 in the playlist. When an item is being played you will see the pause icon. When pressed, the item will be paused. The items that are ready in the playlist are displayed with the play icon. These items can be played directly by pressing the play icon.

6. **Fade-In Button:** You can subtly start an item with the Fade-In Button. This prevents a hard transition between the items.

#### 7. Item information, Title & Artist

#### 8. Elapsed and remaining time of a track.

The BPM (Beats Per Minute) number is displayed as well.

9. **Source information:** Indicates how a track ended up in the playlist.

10. **Item information:** Here you can see whether a track, jingle, commercial, video clip or karaoke clip is playing. **In the Media Room:** a mood video, photo slideshow, advertisement or message board.

11. **Time:** Indicates at what time the item will be played.

12. **Rooms:** Here you can see which room you are in. By means of the two buttons you can navigate to the different rooms. **NOTE: This is only possible when you use the multi room functionality.**

13. **Switch Audio and Media Room:** When you press this you can switch between the audio and media area. **NOTE: You will only see this button on a Music & Media Manager.**



14. **Download Tracks:** When you drag items to the playlist, they will be downloaded automatically. This is possible from the 3rd position in the playlist to make sure there is enough time to download the items before they are played. If you want to download a large list in one go (for example for offline use), you can also drag it to the shopping cart. Below the shopping cart is a number that indicates how many items are in the shopping cart to be downloaded. To actually download the tracks, press the shopping cart and then Start.



15. **Trash Can:** The trash can icon is located at the top right of the screen. You can drag items to the trash can to delete them. If there is

a track in the playlist that you don't want to play then you can drag it to the trash can. The track will then be removed from the list. You can also drag My Boxes to the trash can to delete it or to delete its contents. **ATTENTION: The items you drag to the trash can will be permanently removed from your system.**

**16. Store/Unwanted:**



Tracks can be saved by pressing the Store button. After pressing this button a green border will appear around the button. The item now always remains (offline) available. To stop certain tracks from appearing in a Channel or Box, you can use the Unwanted button. As soon as you press this button, you will see the border of the button light up red. The track will now be removed from the playlist and the music system.

**A track can have the following statuses:**

Unwanted	Downloaded but not permanently stored
Not downloaded	Stored



**17. Scroll through playlist:** With these buttons you can scroll through the playlist. With the left arrows you go through the items one by

one and with the right arrows you can navigate to the beginning or end of the list in one go.

**TIP: You can press and hold the left arrows longer to scroll faster. Item 1 and 2 always stay on top of the playlist.**

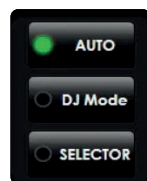


**18. Clear playlist:** With the cross button you can clear the entire playlist (or refresh the playlist when a Channel is playing). You need to conform this with OK. **NOTE: There will always be 2 items in the playlist,**



**19. Save playlist:** With the diskette button you can save the current playlist. You can save it as a My Box or a Playlist. Type in desired title and press OK. The saved playlist can be found under Select Music in the My Box or Playlist tab.

**19. Auto Play, DJ Mode and Selector:**

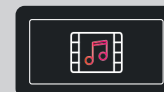


When you select the Auto button the playlist will play continuously. When you turn off Auto only the current item will be played; afterwards the music will stop.

You can switch **DJ mode** on and off with the DJ mode button. You only have this option if you have included the DJ Mode function in your membership subscription. More information about the DJ Mode can be found in the chapter DJ Mode (page 14). The **Selector button** allows you to enable and disable the Selector (Jukebox app) functionality. You can use Selector if you have included this functionality in your membership subscription. More information about the Jukebox app can be found in the chapter Selector (page 18).

**21. MENU**

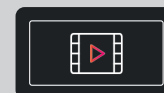
With the menu buttons you open different windows to be able to perform certain action. The menu items are explained in detail later in this manual.



**SELECT MUSIC / AUDIO**

You can select music with the MUSIC/Audio button.

**Music / Audio**



**SELECT MEDIA**

With the Media button you can select visual material such as videos, visuals, moods and images. The menu item changes when you are in the Audio Room or Media Room (see explanation point 13; Switching audio and Media Room page 9).

**Media**



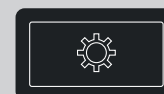
**ONLINE UPDATE**

Download music and images. You will be connected to the Xenox Databases.



**SCHEDULE**

Scheduling music and images. **NOTE: only available if your system is not linked to XMS.**



**CONCONFIGURATION**

Adjust system settings.



**SHUT DOWN**

Shut down or restart machine.

## Basic features

### DRAGGING ON THE TOUCHSCREEN

An important function of the music system is dragging. This can be done by pressing an item on the touchscreen and then dragging it to the desired location. Also, the playback order can be changed by holding an item and moving it to the desired position. For example, if you want to move a track to another tab, you can release the track when you see the plus icon appear (see image below). When you add a new track to the current playlist, drag the new track between two tracks in the playlist.



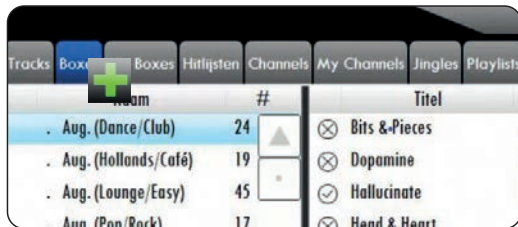
Insert



Replace

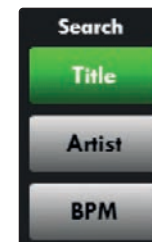
When the icon (Insert) appears, you can release the item. The track will be placed between the two tracks. It is possible to replace existing tracks in the current playlist with a new track.

You drag the new track onto the track in the playlist you want to replace. When you see the Replace icon (see image) you can release your finger. The old track will then be replaced by a new track.



### KEYBOARD

The keyboard allows you to enter letters. With < you can delete a wrongly typed letter. "Aa" toggles the keyboard between uppercase and lowercase letters. When you press @ you select the punctuation keyboard.



### ACTIVE BUTTONS

There are several buttons on your system that you can activate or deactivate. A button is active when it lights up green and inactive when it is greyed out.

### SORTING

With the buttons below you can sort tracks, boxes or playlists by name, number, artist, title, BPM or length. For example, if you sort by quantity, an arrow will appear in the bar. If this arrow ▲ is there, items will be sorted from lowest to highest. This arrow ▼ is sorted from highest to lowest.

### CLOSE WINDOW



You can open new windows using the menu on the right side of the standard screen. To close a window and return to the default screen, tap the cross in the top right corner of the open window.

## DJ Mode

You have the option to use DJ Mode if you have included this functionality in your membership. You activate the DJ Mode with the DJ Mode button (see chapter Default scree, page 10). The DJ mode allows you to mix tracks live. As you can see in the picture below, DJ Mode appears over the playlist.



**1. Artist & Title display.**

**2. Display of Elapsed and Remaining time of a track.**

**3. Pitch Control:** With this slider you can make the track play faster (down) or slower (up). You can do this by moving the button bar up and down with your finger. For a more precise setting you can use the + and – buttons.

The **R** stands for Reset and causes the Pitch control to return to its default position (0%).

**4. Pitch and BPM:** In this window you can see how much you have pitched up or down. The BPM number is also displayed in this window.



**5. Volume control:** With this slider you can make a track play louder or softer. By activating the buttons Fade in and Fade out you can fade in or out a track in a controlled manner.

**6. Hot cue points:** With the << and >> buttons you can scrub. This means that you can lock the position of a track at an exact point. With the **C1/C2/C3** buttons (hot cue points) you can save specific track positions. To store a track position under one of the 3 hot cue points, first press the REC MODE button. The hot cue points are now outlined in red. When you now press one of these buttons, the track position will be saved. When you have saved the desired hot cue points, press “REC MODE” again.

The selected hot cue points can always be used again. To do this, repeat the above action points and select the relevant hot cue point you wish to overwrite. **NOTE: The hot cue points you selected are also remembered after removing a track from the (current) playlist.**

**7. Play buttons:** With the green/orange button you can start (green) or pause (orange) a track. **Cue point:** With the red CUE button you can change the starting position (cue point) of a track. You must scrub before you can save a cue point. With the << and >> buttons you can determine the exact position within a track. Then press the red CUE button to save the selected cue point. You can then use the CUE button to return to the saved cue point.

**8. Track position:** This bar indicates how far the track has progressed. The play bar allows you to quickly jump to the desired playing position by dragging the button with your finger.

**9. Enable DJ preview/pfl:** This functionality allows you to preview a track through your mixer (or headphones) via a separate channel (depending on your sound card configuration).

**NOTE: If the pfl is still active and you try to exit the DJ Mode, you will get a message that the pfl is still active. Press OK if you want to switch off the pfl and exit DJ Mode. Pressing Cancel will return you to DJ Mode.**


**10. Lock Pitch:** When you press Pitch Lock, the last value set in the pitch control is remembered. For example, you can choose to play the music permanently at an increased/decreased speed.


**NOTE: When you deactivate DJ Mode and Pitch Lock is selected, it will remain active.**

# Remote Control


Xenox Remote is an app with which you can remotely control a Xenox music computer via a smartphone or tablet. The app only works with the Music Station, the Music Station Pro, the Music Manager and the Music & Media Manager (type MK4 and MK5). With Remote Control you have access to the Xenox music collection at any time. The Xenox Music Channels compiled by Xenox are also always within reach with the Remote app. You can search for tracks via the app and compose My Boxes with your favorite tracks.

**DOWNLOAD**  
To use the app you must install it on your phone (or tablet) first.







Available on the  
**App Store**



GET IT ON  
**Google Play**







**Mobile**

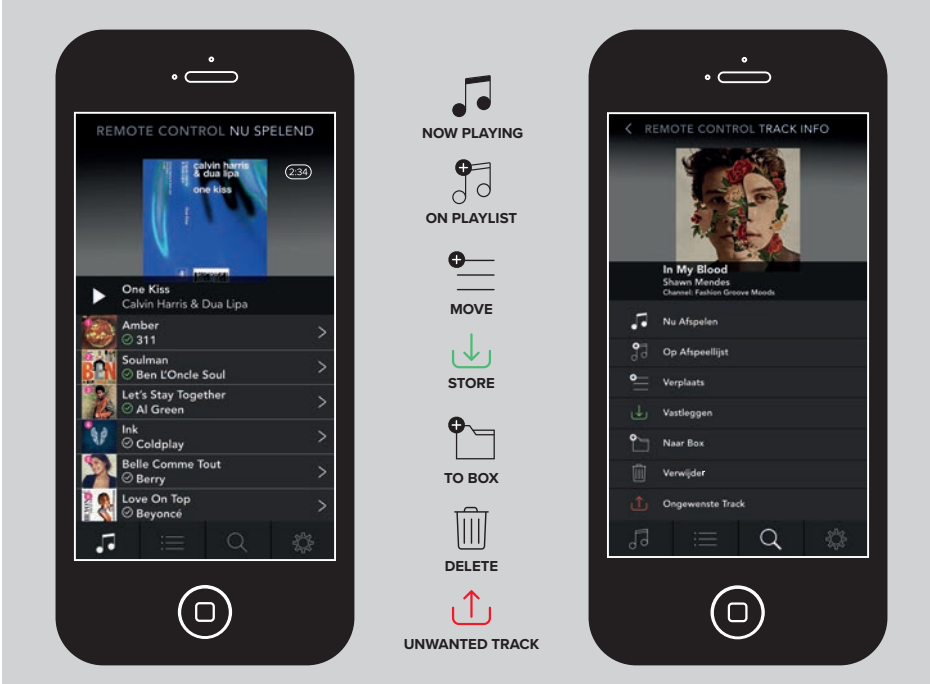



**Tablet**

## EASY NAVIGATION


You can easily find suitable music for every occasion with the navigation bar at the bottom of the window. The music note always shows the current playlist. With the button Boxes & Channels you can navigate to **My Boxes**, **Xenox Boxes** and **Channels**. You can also create your own My Box with this screen. You can search for individual tracks via the search button (magnifying glass). Settings can be viewed and managed via the settings button.

-  **NOW PLAYING**  
View your current playlist here
-  **BOXES & CHANNELS**  
View My Boxes, Xenox Boxes and My Channels and Xenox Channels
-  **SEARCH BUTTON**  
Find tracks
-  **SETTINGS**  
View and manage system settings







**NOW PLAYING**




**ON PLAYLIST**




**MOVE**




**STORE**



**TO BOX**



**DELETE**




**UNWANTED TRACK**

## NOW PLAYING

Once you are logged in, the first screen that appears is the one called **Nu Spelend/ Now Playing**. It displays the current playlist of the music player you are operating.

- You can see whether the music is playing or paused by the **Play (or Pause) icon**.
- **Title** and **Artist** of the currently playing track are displayed.

 This icon indicates whether a track has been **stored**. When a track is stored the icon is green and it can always be played (also offline).

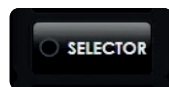
## TRACK BUTTONS

When you click on the track, a screen appears in which you can play, delete, move (up) or save the track. This will affect the current playlist of the music player that you want to operate.

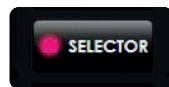
## ADDITIONAL EXPLANATION

The Remote Control User Manual discusses the various functionalities of the app in more detail. The additional manual is available at the helpdesk and online ([www.xenox.nl](http://www.xenox.nl)).

## Selector



Inactive



Active

With Selector, Xenox Jukebox function, you can easily share your music collection with your guests. Simply select which content you want to share with your guests on the Music (& Media) Manager and (de)activate the Jukebox functionality at any time.

You activate Selector by selecting the button. As soon as the bullet turns pink, Selector is active. This functionality is only possible if you have included Selector in your membership.

The Selector app allows your guests to vote for their favorite song. The Selector User Manual (available online and at the helpdesk) discusses the Selector settings and making music available to users of the app in more detail. The Selector app can be downloaded for free from the App Store (Apple) and the Google Play Store (Android).



Selector Settings

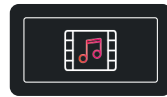
# 3

## SELECTING MUSIC

## Selecting music

There are 2 ways to play items:

- **Manually**, by adding tracks, boxes, moods, photos or playlists to the playlist.
- **Automatically**, using the scheduler (see chapter Planning, page 52).



To search for music, press the button Select music shown on the right (see explanation on page 11, standard screen).



### Select music | Charts

#### TRACKS

1. By pressing **Title**, **Artist** or **BPM** you can determine what you want to search for. You can search by artist name, title name or number of BPM (Beats Per Minute, or the tempo of the music). Depending on the search method chosen, Artist, Title or BPM (starting with your search choice) appear in the left list. The list on

the right shows the corresponding Title, Artist and length of the track.

2. You can press the keys of the digital keyboard to enter search terms.

3. In this field you will see the keyword or letter

you have typed. In this case (see page 20) a title search was performed for “Beyonce”. When you press the cross, the field is empty again.

4. If you do not know the exact name of the artist or title, you can search by keyword. You type in the letters or numbers and then press the magnifying glass. By pressing the magnifying glass again you can search in the normal way again. You may be looking for a track, but just know that the word “happy” is in the title. You then select the button title and search for “happy” by using the magnifying glass button. You will then be presented with all tracks with the word “happy” in the title.



5. When the Online button is not active (grey), only the tracks that are present on the system are displayed. If it is active (green) you will see both the tracks that are present on the system and the tracks that are available in the online database of Xenox.

☑ Tracks downloaded to the system are indicated with a checkmark in front of the title.

⊗ Tracks that are not yet available that are, however, available in the Xenox online database are indicated with a cross in front of the title.

⊗ Tracks marked with a red cross are marked as unwanted/unwanted.

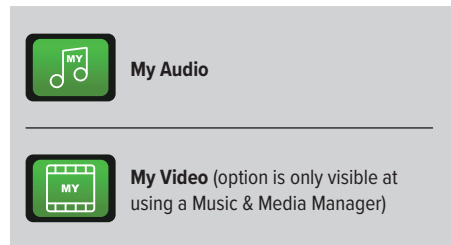
6. The Preview Player allows you to preview tracks. You drag a track to the play bar and it starts playing automatically. With the play bar you can optionally fast forward the track and with CUE you can stop playback.




7. When you look up a track with the search function on your music system and select it, the Boxview window shows in which Box(es) the track you selected has been recorded by the music editors. So you can easily find similar music. **NOTE: If you select a track, but no box(es) are displayed in the Boxview window, the selected item is not (yet) included in a playlist or Box.**


8. Besides dragging, you can also place a track in the playlist by using the buttons **Replace** or **Insert**. If you want to replace a track, select it in the playlist, then select the new track in the Select music window and press the **Replace** button. You also have the option to add a track to the playlist. You then select the track in the playlist where the new track should be inserted above, then select the new track in the Select Music window and press Insert.


9. When using a Music & Media Manager you can choose whether you want to see **audio tracks**, **video clips** or **karaoke clips** in the search window. For this you need to select the buttons of the media you want to search for. The buttons are active when they are green. For example, you can choose to search only between the audio tracks. To do this, make the top button green and the other two buttons gray.



When using a Music Manager, only the Audio tracks button is displayed.

 **Audio tracks**

 **Video clips** (This option is only visible when using a Music & Media Manager and when your membership includes videos)

 **Karaoke clips** (This option is only visible when using a Music & Media Manager and when your membership includes karaoke clips)

10. The term My stands for your personal content. When the audio tracks button in this box is green, you will see in the lists at the top, in addition to all Xenox content, the audio tracks that you have uploaded yourself via the Xenox Management System (XMS) (see explanation page 46).  
**NOTE: My Video is only available when using a Music & Media Manager**

### BOXES

In Boxes you will find tracks, video clips and karaoke clips grouped into boxes. The Boxes tab contains boxes that have been put together by the Xenox music editors. The My Boxes that you create yourself in XMS or on your system will be placed under the My Boxes tab.

The structure of the Boxes window is very similar to the Tracks window. The structure is almost the same. In the left list you will see the boxes with the most recent monthly boxes at the top.

This way you always have the recent hits in a certain genre at hand. Then the other genres follow in alphabetical order. Video and karaoke clips are in separate boxes. The names of these boxes always start with **VIDEO** or **KARAOKE**, followed by the genre.

With the button **Klonen/Clone** (3) you can duplicate an entire Audio Box and add it to your My Boxes. When you press **Klonen/Clone** a small window opens with a keyboard with which you can enter a name the new box. Once you have entered a name, confirm with OK. The copied Box can then be found under the My Boxes tab. When you are going to fill the playlist, you can do this by dragging Boxes and/or My Boxes into the playlist. The boxes will then be placed one below



### Select music | Overview Boxes

the other as separate tracks in the playlist. Would you rather mix all the boxes (shuffled) play, you can use the button **Shuffle Boxes** (4).

To fill the playlist with shuffled boxes, go to **Select music**. Then navigate to the Boxes tab and activate the Shuffle Boxes button by pressing it. The button turns green, the functionality is now active. When adding new Boxes and/or My Boxes to the playlist, insert them between 2 tracks (see page 12). You will see that the boxes are automatically shuffled. This offers you the possibility to alternately play current dance tracks with pop tracks.

## MY BOXES

You can create your own boxes on your system with the My Boxes tab. This way you can quickly put your favorite tracks together. Suppose you're organizing a 90s evening at your company where people want to hear a mix of Dance 90s and Popular 90s, you can fix this with the help of a My Box.



### Select music | playlists

Playing My Boxes works the same as playing Boxes (see page 22). To create a My Box, click New/New. Enter a desired name and click OK. You can then fill your My Box.

If you want to duplicate a box, press the Klonen/Clone button and enter a name. The duplicated box will be placed between all current My Boxes. Of course you can adjust/edit this box later, if desired.

The My Boxes window is almost the same as the Boxes window. Two extra buttons have been added: Bewerk/Edit and Nieuw/New. You can create a new My Box with the Nieuw/New button.

**TIP: With Leeg/Clear you can delete the entered characters in one go.**

**To fill a (new or existing) My Box, go through the following steps:**

1. Select the My Box to be filled by pressing it (it will now turn blue).
2. You then go to the tab Tracks, Boxes, Charts or Playlists.
3. You search for a track, box, hit list or playlist (as explained in the section Tracks, page 20) and select it.
4. Press and hold your finger on the selected track, box or playlist again.
5. You now drag your selection to the My Boxes tab.
6. The moment you see a plus sign, you can release your finger, you will see that the

My Box will be filled with your selection. You can always change or delete your My Box. You can change the name of the My Box by pressing the Bewerk/Edit button.

It is also possible to empty or completely remove a My Box. When you drag the My Box to the Trash you will be given the choice to delete the My Box or just the tracks that are in the respective My Box. Make your choice and the action will be executed immediately.

**TIP: You can even drag the currently playing track into a My Box.**



### Drag to My Boxes

## CHARTS

In the Charts tab you will see Charts and Xenos tip lists. Xenox ensures that the charts are up-to-date.



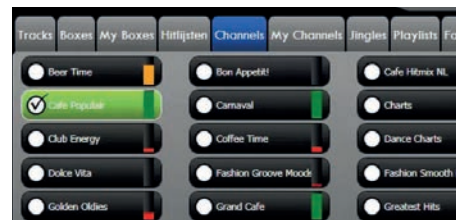
### Select music | Charts

The number after charts list indicates how many tracks from that chart list are already on your system. You can download the other tracks by dragging the relevant hit list to the playlist or into the shopping cart.

currently playing Channel has a checkmark and the entire bar is colored green. In the example the Channel Café Populaire is played.

## CHANNELS

Under the Channels tab you will find all Xenox Music Channels. Here you can choose from one of the music channels and provide your business with music non-stop that perfectly matches the atmosphere and the time of day. You can select a Channel by pressing it. The



### Selection Cafe Popolare



### Select music | Overview of Xenox Music Channels

You can easily switch channels under this tab. When changing a Channel, the current Channel first plays the last 2 tracks from the current Channel and then continues with the tracks from the newly selected Channel.

**NOTE: If you are playing a Channel and have manually added tracks to the playlist, they will be automatically deleted when you select another Channel.**

If you want to deactivate a channel, you can press the currently playing channel. The relevant Channel will now turn gray and the checkmark will disappear. The last two tracks of the Channel will still play.

### Downloaded tracks

The colored bars behind the Channel names indicate how many percent of the tracks present in the Channel, have been downloaded onto the system. When a channel is playing, this is automatically updated.

## MY CHANNELS

My Channels allows you to create and play custom Channels on the system. This way you can quickly put your favorite tracks together in one Channel. Suppose you are organizing a party, but you do not have a DJ at your disposal for the entire evening. Then create your own Channel in advance which can be switched on when the DJ is not there.



### Select music | My Channels

Playing My Channels works the same as playing Channels. When playing/creating My Channels, however, a number of extra buttons appear at the bottom. Nieuw/New is always visible. "Bewerken/Edit", "Klonen/Clone" and "Delete/Delete" are only shown when a Channel is selected. With the buttons New/New and Verwijderen/Edit you can create a new My Channel and modify an existing My Channel. At Nieuw/New a window will first appear in which you must enter the name of the new Channel. When you press

OK a new window will open in which you can fill the Channel with Boxes and My Boxes. When you select a box on the right and then select the box you want to add (left) and press Vervang/Replace, the box on the right will be replaced by the box on the left. When you press Voeg In/Insert the item on the right will be added. You can also add (or replace) a box by pressing and dragging it on or between the boxes on the right. When you place the box you select on an already existing box on the right, it will be



### Change My Channel

replaced. However, if you place this box between the boxes, the box is added to the list of already present boxes. On the right side you will see all the boxes that are already in the Channel. You can change the order of the boxes by dragging the boxes. To remove a box from the Channel you can drag it to the Trash (top right corner). The Channel name is in the top left corner. You can change the Channel name by pressing the Naam Wijzigen/Change Name button at the top. When you are done with the adjustments, press the red cross. The window will be closed and the changes will be saved automatically. With the Klonen/Clone button you can duplicate an existing Channel. A window will open in which you must enter a name for the copied Channel. When you have finished making the changes you want, press

the red cross. You will now see the duplicated Channel listed with your other Channels.

### Change My Channel

On the left you see the tabs with Boxes and My Boxes. Under the tabs you will find all Boxes and My Boxes that are on your system and how many tracks are in them. You can add items to the Channel using the Vervang/Replace and Voeg In/Insert buttons.

### Delete a Channel

With the Verwijder/Delete button you can delete a Channel. You will receive a message if you are sure you want to delete the Channel and you must confirm this by pressing OK.



Select music | Jingles

### JINGLES

Within this tab you will see an overview of the installed jingles available on your system. A jingle is a very short piece of music. Think of the traditionally known shoutout “180!” that is called when playing darts. It is possible to play a jingle through a playing track. You can do this by playing the jingle in the preview player. The pre-listen player must be used on 2 channels for this. How you can set this up is explained in the chapter Configuration (see page 57, paragraph Output).

You can also add a jingle to the existing playlist. The jingles are categorized in boxes. The names all start with Jingles followed by the genre. The

jingles you have downloaded will appear in the Muziek Selecteren/Music Select window under the Jingles tab.

### PLAYLISTS

Playlists allow you to play tracks in a fixed order. Tracks in Boxes and My Boxes are randomly shuffled into the playlist. With a Playlist you can determine in which order the items are played. For example, a Playlist can be useful when a DJ takes a break and music has to be played in a fixed order. The structure of the Playlists window is the same as that of the My Boxes window.

Just like My Boxes, you can compose your own Playlist here by pressing the Nieuw/New button. You can change the name of a Playlist



Select music | Playlists

by pressing Bewerken/Edit. With the button Klonen/Clone you can duplicate a Playlist. You can fill a new Playlist with items from the tabs Tracks, Boxes, My Boxes, Charts and Jingles. This is done in the same way as filling a My Box. It is also possible to save the currently playing playlist as a Playlist.

## FAVORITES

Here you can see which Tracks, Boxes or Channels you have played the most. For each item the (total) number of times that you have played is shown. If you want to play an item from the Favorites list, you can drag it directly to the playlist from this screen.



### Select music | Favorites

1. With these buttons you can select whether you want to see which Tracks, Boxes or which Channels you have played the most.

2. With the button **Verander Datum/Change Date** you can set the start and end date of the period for which you want to see what your most played tracks, Boxes or Channels are. You can adjust the date (and time) by pressing the + button or the - button. When you have set the correct start and end date, confirm it by pressing the **OK** button.

3. When you use the multiroom functionality, you can select here from which room you want to view the data (most played tracks, Boxes or Channels).

4. Displays the number of times you've played a Track, Box, or Channel.

## HISTORY

In the History/History tab you will find a list of all recently played and downloaded items. This list only shows the items that you have completely played or downloaded. The list is automatically sorted by date and time.



### Muziek selecteren | Historie

1. With these buttons you can choose between the list of the most recently played or the most recently downloaded items.

2. By pressing **Verander Datum/Change Date** you can set the start and end date between which you want to see which items have been played or downloaded.

3. U kunt selecteren van welke zaal u de historie wilt inzien (multitroom functionaliteit).

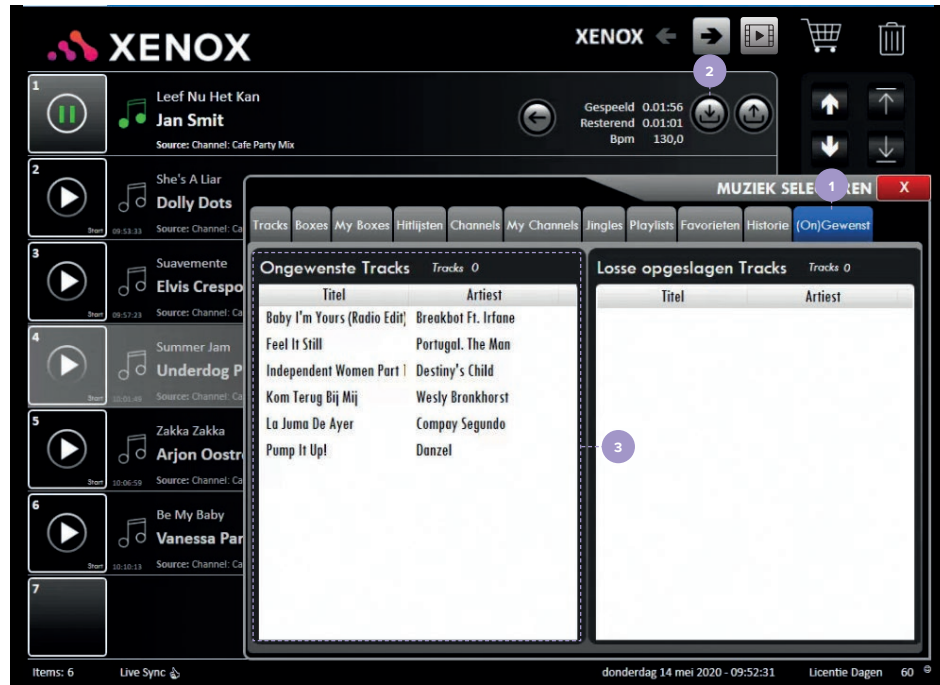
4. Met deze buttons kunt u alle items (de)selecteren. Op deze manier kunt u alle items in één keer naar de actuele afspeellijst slepen.

5. Met de voorafluisterspeler kunt u tracks voorbeluisteren. U sleept de gewenste track naar de speelbalk waarna deze automatisch begint te spelen. Met de speelbalk kunt u de track doorspelen en met **CUE** stoppen.

## (UN)WANTED

Tracks you no longer wish to hear can be set to **Ongewenst/Unwanted**. You can do this by dragging it to the **(On)gewenst/Unwanted** tab (1) or by pressing the **Ongewenst/Unwanted** button (2).

The relevant track(s) will now be skipped automatically when playing Boxes/Channels.



### Muziek selecteren | Ongewenst

To re-download an **(On)gewenst/Unwanted** track, simply drag it back into the Playlist. The relevant track will then be given the downloaded status.

**NOTE:** Once the **(Stored)** track limit has been reached, the **Store** button will no longer be available on your system. Tracks can still be downloaded, but they can no longer be stored permanently.

**3.** Under the tab **(On)gewenst/Unwanted**, you will find an overview of all tracks that have been set to **(On)gewenst/Unwanted**, as well as an overview of all tracks that have been stored, but are not in a box.

# 4

## SELECT MEDIA

This chapter is intended for users of a Music & Media Manager.

## Select media



When you are in the Audio Room (see icon above) you can press this button to switch to the Media Room. Pressing the Select Media button (default screen) opens the Select Media window. Through this window you can set everything for playing mood videos, photo slideshows or advertisements on your screen(s).



### Select media | Tracks

#### TRACKS

1. When searching for a video clip or mood you can press **Title** or **Artiest** and decide what you want to search for.
2. When you select the Video button you can search for music/video clips. This type of content is referred to in the Xenox database with the term (X-Video).

3. To search for mood/atmosphere videos, animations, advertisements or other informative videos, select the Mood button. This type of content is referred to in the Xenox database with the term (X-Mood).
4. When you select the www button you can search for Fullscreen web content. An example of this are news sites (such as Nu.nl).



### Select media | Channels

**NOTE:** When you play a video clip through this screen, it will be played without audio. To play video clips with sound, go to the Audio Room (see explanation search buttons page 22)

#### CHANNELS

Under the Channels tab you will find the Xenox Media Channels. The Xenox Media Channels are arranged by theme. For example, there are Mood Channels for Halloween, Christmas and Sports. You can select a suitable mood for every occasion via the Channels tab. The screens in your business are provided with visuals with which you can create a certain atmosphere or communicate with your customers. You can select a Media Channel by pressing it.

The playing Media Channel lights up green and has a check mark. In the image above, the Media Channel Entertainment TV is playing. You can easily change the atmosphere via the Channels tab.

When changing a Media Channel, the current Media Channel will first play the last 2 items of the previous Channel, before the media of the newly selected Channel will be shown. If you want to deactivate a Channel, you can press the playing Media Channel. The Channel will then turn gray and the check mark will disappear.

## MY CHANNELS

My Channels allows you to create and play your own Media Channels on your system. With a Channel you can quickly put mood videos, photos and advertisements together. You can easily determine the order and playing time of the items in your Channel yourself.



### Select media | My Channels

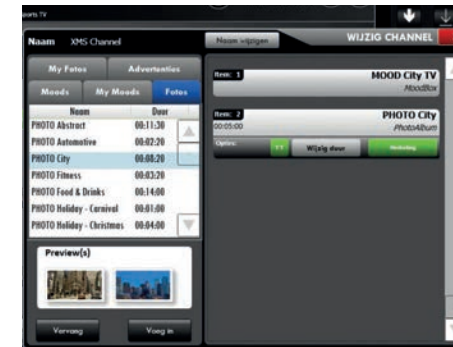
Playing a My Channel works the same as playing a Xenox Channel. However, with My Channels you have some extra options. For example, with a My Channel you can use the buttons; **Nieuw/New**, **Bewerken/Edit**, **Klonen/Clone** and **Verwijderen/Delete**. **Nieuw/New** is always visible. The **Bewerken/Edit**, **Klonen/Clone** and **Verwijderen/Delete** buttons only become visible when you select a Media Channel.

With the buttons **Nieuw/New** and **Bewerken/Edit** you can create a new Media Channel and

modify an existing Media Channel. At **Nieuw/New** a window will first appear in which you must enter the name of the new Media Channel. When you confirm this action with **OK**, a new window will open in which you can fill the Media Channel you created with Moods, My Moods, Photos, My Photos and Ads. How this window is constructed is described step by step on the next page.

## CHANGE CHANNEL

You can edit the content of an existing Channel by selecting (pressing) the Channel to be edited and then pressing the Edit button. The respective Channel will now open in a new window.



### Change Channel

On the left side of the window shown above, all your (personal) images (My Photos/Photos), Advertisements, Moods/My Moods available on your media system are displayed. The right side of the screen displays all the boxes (including items) already in your Channel.

**NOTE: Boxes/items will only be displayed on the right if your Channel already has boxes/items.**

For example, if you select a photo box in the list on the left (see image above), you can easily add it to the Channel with a dragging motion. You drag the relevant box (left) to the right column (you select a photo box by pressing it). You can add a photo box to the Channel in two ways. When you place the photo box on an item on the right that is already present, this item will be replaced by the relevant box from the list on the left. However, if you place the photo box below or between the items in the right column, it will be added to the Channel. You can adjust the order of the photo boxes present in the Channel (on the right) by dragging the relevant

item to the desired position in the list. To remove an item from the Channel, you can drag it to the trash can (top right corner of the screen). In some cases you can also adjust the duration of an item by pressing the **Wijzig Duur/Change Duration** button. A new window will now open in which you can set the desired number of seconds. Confirm this by pressing the green check mark. The name of the Media Channel is shown at the top left of the screen. You can change the name of the Media Channel by pressing the **Naam Wijzigen/Change Name** button at the top. When you have finished editing the Media Channel name, press the red cross. The window will close and the changes will be saved automatically.

**NOTE: Changes cannot be undone.**

With the **Klonen/Clone** button you can duplicate an existing Media Channel. A new window will open in which you must enter a name for the copied Media Channel. A new window will then open in which you can make adjustments to the Media Channel.

## MOODS

In the Moods tab you will find all mood videos grouped in boxes. The Moods are identical to the Mood Boxes from the Xenox Management System. The Mood Boxes are composed by our video editors. At Moods you will also find the Media Boxes that you have created yourself in XMS.



### Select media | moods

The structure of the Moods window is very similar to that of the Boxes window in the **Muziek Selecteren/Music Select** window. In the left list (see image above) you can see the Mood Boxes. Xenox has categorized these thematically. By selecting a mood box, the corresponding mood videos now appear in the list on the right side of the window. The number of mood videos that are in the relevant mood box is displayed behind each box. If you want to play an entire mood box or an individual mood video from a mood box, you can do this in the

same way as for audio tracks in the **Muziek Selecteren/Music Select** window. However, it is also possible to have certain moods play automatically. How to activate this functionality is explained in the Planning chapter (see page 53).

When playing Mood Boxes, the relevant mood videos are always played in a random order. When you press the button Zoek Rechts/Search Right you will search the mood videos of the selected mood box on the right side of the screen. When you press the **Zoek Rechts/**



**Search Right** button, it changes to **Zoek Links/Search Left**.

Of course you can search in the names of the mood boxes again when you press the button **Zoek Links/Search Left**.

With the button **Klonen/Clone** you can duplicate a complete Mood and add it to your My Moods. When you press **Klonen/Clone** a small window opens with an on-screen keyboard where you can enter a name for the new Mood Box. Confirm the entered name by clicking on the **OK**. The Box can now be found under the My Moods tab.

When you are going to fill the playlist with Mood videos, you can do this by adding multiple Moods and/or My Moods. The different Mood Boxes will always be placed under each other in the playlist. If you want to play all the boxes together (shuffled), you have to press the button **Shuffle Boxes** and activate the Shuffle Mode.

To fill the shuffled box playlist, go to the **Media Selecteren/Media Select** window. Then go to the button Shuffle Boxes by pressing it. The button now lights up green and the functionality is activated. Now when you add **Moods** and/or

**My Moods** to the playlist, you will see that the contents of the mood boxes are shuffled. This offers you the opportunity to alternate beautiful cityscapes with music videos, for example. When the **Shuffle Boxes** button is gray, the Mood Boxes that you add to the playlist are simply placed under each other.

## MY MOODS

My Moods allows you to create mood boxes on the system yourself. This way you can put your favorite mood videos together in one mood box. Suppose you have a number of guests you want to entertain with the best bloopers/funny videos, then you can arrange this with a My Mood.



### Select Media | My Moods

Playing My Moods works the same as playing Xenox Moods.

If you want to duplicate a Mood Box, just like with the Xenox Moods, click on the **Klonen/Clone** button and enter a suitable name. The copied Mood Box will then be placed between all current My Moods and can still be edited if desired. The My Moods window is almost identical to the Xenox Moods window. However, the My Mood window has two extra functionalities,

namely; **Bewerken/Edit** and **Nieuw/New**. With the **New/New** button you can create a new My Mood. A small window will open in which you can enter a name.

With the **Verwijderen/Clear** button you can delete the entered characters in one go. When you have entered the correct name, press **OK**. Your My Mood will now appear in the left list.

To fill this My Mood you can do the following:

1. Select the My Mood to be filled by pressing it (it will turn blue).
2. You go to the Moods tab.
3. You search for a mood video and select it.
 

**TIP: You can even drag the currently playing track into a My Mood.**
4. Press the selected Mood Videos again while holding your finger on the screen.
5. You now drag your selection to the **My Moods** tab.
6. The moment you see the plus sign, you can release your finger and you will see that the My Mood is filled with your selection.

You can always change or delete your My Mood by pressing the **Bewerken/Edit** button. You can also change the name of the My Mood.

It is also possible to empty or completely remove a My Mood. When you drag the My Mood to the Trash you will be given the choice to delete the My Mood or only the mood videos in the My Mood. Make your choice and the action will be executed immediately.



### Select Media | My Moods

## PHOTOS

In the Photos tab you will find all photos grouped by Xenox. You can also find your personal photo boxes here (which you may have created via XMS). The so-called photo boxes are comparable to photo albums. The photos are classified by category. Photos can be shown on your screen(s) as a slideshow for a time period set by you.



### Select media | Photos

The operation of this screen is exactly the same as the Moods window. When you select a photo box (by pressing it), the photos it contains are previewed on the right side of the screen. By scrolling you can preview all photos of the respective channel.

If you press **Klonen/Clone**, a window with a keyboard opens where you have to enter a name. You can then find the copied photo under the My Photos tab.

## MY PHOTOS

My Photos allows you to create personalized photo albums on your system and to put your best photos together in one album. These will be displayed as a slideshow on your connected screen(s). You can duplicate My Photos with the **Klonen/Clone** button. You can create a new My Foto by pressing the **Nieuw/New** button. You enter a name with the keyboard and press **OK**. If you want to change the name of a My Photo, press **Bewerken/Edit**.

H O



### Select media | My Photos

You can delete a My Photo by dragging it to the Trash. You will then be given the option to delete the entire photo album or just the contents of the photo album.

**TIP: it is wise to delete photos that you no longer want to display from the machine.**

Above the keyboard you will see two extra buttons; **Importeer/Import** and **Duur/Duration**. When you press **Duur/Duration** a new window will open with which you can set the playback time of the My Foto. When you play a My Photo you will see that it appears as a slideshow on your connected screen(s). With this button you can determine how long each photo is displayed.

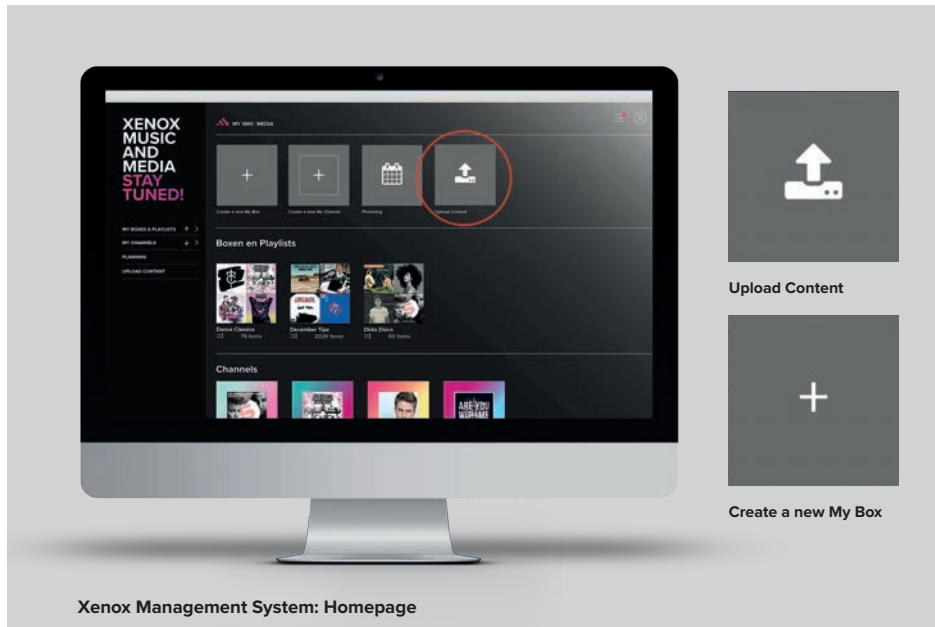
## ADS

It is possible to put your own advertisements on the machine. The big advantage of advertisements is that you can determine per advertisement how long it should be shown on the connected screen(s).

**TIP: If you have a photo that you want to play individually, it is best to import it as an advertisement.**

## UPLOAD CONTENT VIA XMS

You can easily upload your own content (photos, advertisements or videos) via XMS, the Xenox Management System. The content is automatically linked to your system. To log in to XMS, go to <http://xms.xenox.nl> Log in with the login details you have received from Xenox. You can log in from almost any computer or tablet with an internet connection.



Xenox Management System: Homepage

### UPLOAD CONTENT

Click on Upload Content. In this menu you can add your own content (videos and photos) by uploading it to the XMS platform. A pop-up window will appear where you can search your computers folders for the files you want to select. Processing the files may take a few minutes.

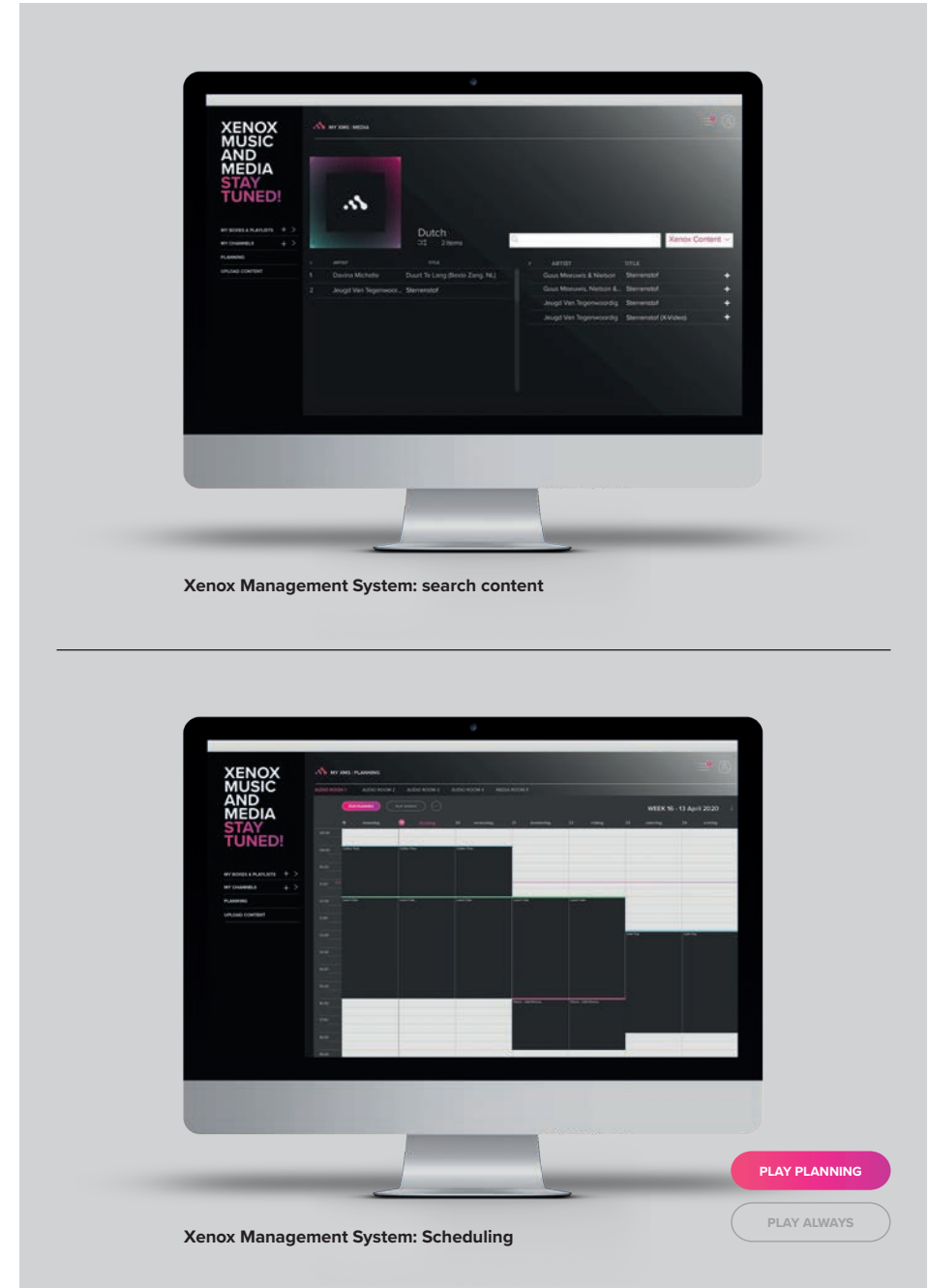
### CREATE A NEW MY BOX

With XMS you can organize the content by clicking Create a new My Box, there you can choose between making an **Audio Box, Media**

**Box** or a **Playlist**. When you have done this, the content is available on your Music & Media Manager as an audio, video or photo file.

On the Music & Media Manager, you can drag the uploaded content directly into the playlist or use it in a My Channel.

The XMS User Manual (available at the helpdesk and online) discusses the possibilities of XMS in more detail. There are also instructional videos on the Xenox website ([www.xenox.nl](http://www.xenox.nl)) explaining XMS.



Xenox Management System: search content

Xenox Management System: Scheduling

## TICKER TAPE

Under the Ticker tab you can activate and set the ticker tape. The ticker tape offers you the possibility to display a personalized text in a bar on your connected screen(s).



### Select media | ticker

For example, you can provide your customers with information with your own texts or by means of RSS feeds. Especially news sites offer free RSS Feeds on. An RSS Feed of NU.nl, for example, contains titles of current news items that appear on the website.

A total of 3 different types of RSS Feeds are available on the machine. **Xenox Feeds**, **Personal Feeds/Custom Feeds** and **Own Texts/My Feeds**.

**1. Xenox Feeds:** These are feeds selected by Xenox. These come from various news sites, among others.

**2. Personal Feeds/Custom Feeds:** Here you can add your own favorite Feeds. If you find an RSS Feed on the Internet that you would like to use that is not included in the list of Xenox Feeds, you can add it in the Personal Feeds/Custom Feeds window.

**3. Own texts/My Feeds:** Here you can enter your own texts. These Feeds offer you the possibility to project personal text messages on your screens. You can create 15 My Feeds.

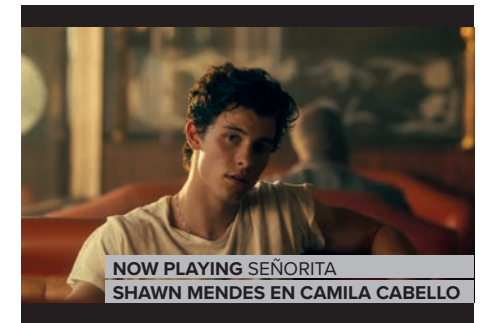
**4.** To activate the ticker tape you need to press the **Aan/On** button. When you press **Uit/Off** the ticker tape is immediately switched off and disappears at the bottom of your connected screen(s).

**5.** An extra feature of the ticker tape is **Nu Spelend Module/Now Playing**. When you activate **Now Playing Module/Now Playing** you will see in the ticker tape which track or video clip is currently playing on your system. About 10 to 15 seconds after a new track or video clip starts, the Artist and Title of the currently playing track or video clip will automatically appear between the running feeds.

**6.** You can configure your ticker tape yourself. For example, in the configuration screen (press the **Configuratie/Configuration** button) you can enter a name for your personal ticker tapes as well as choose a style for your ticker tape and determine the size and position.

**7.** Press the **Bewerken/Edit** button to give your **Eigen Teksten/My Feeds** a title. This title is displayed in the ticker tape each time for **Eigen Teksten/My Feeds**.

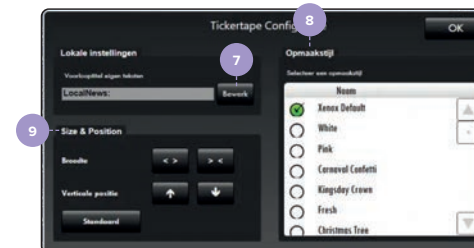
**8.** In the **Opmaakstijl/Visual Style** window you can choose a style for your ticker tape. Each layout style has its own background color/image and font.



Example Ticker Tape

**9.** In the **Size & Position** window you can adjust the size and position of the ticker tape. With the **<>** button you make the ticker tape larger and with the **<>** you make the ticker tape smaller. Use the arrows **↑↓** to move the ticker tape up and down. Press the button **Reset Defaults** to restore the default settings. The settings are saved as soon as you press the **OK** button at the top right.

**10.** With the button **Refresh Tickertape** you can start the ticker tape from the start. The ticker tape will then restart from the first selected Feed.



Configuration/Configuration window

## XENOX FEEDS

To be able to play Xenox Feeds you need to activate the ticker tape on your system. Then select the desired feed(s) by pressing the box for the relevant Feed. The box turns green and is marked with a check mark. If you wish to deactivate a Feed, click again on the box for the relevant Feed. This will no longer be shown.



## OWN TEXTS

Eigen Teksten/My Feeds offer you the possibility to quickly and easily communicate personal messages to your customers. You can enter and play up to 15 **My Feeds**.



You play Eigen Teksten/My Feeds by pressing the box in front of it, just like with a Xenox Feed. A green box with a check mark means that the Eigen Teksten/My Feed is currently playing. The moment you have the ticker tape on, you can (de)select, create or edit Feeds and adjust the configuration. However, the changed settings are not taken into account until the ticker-tape starts playing the selected Feed again or when you press the Refresh Tickertape button.

## PERSONAL FEEDS

If you wish to display RSS-Feeds on your screens that are not (yet) included in the Xenox preselection, you can enter them manually on the machine. You have the option to add 5 **Personal Feeds/Custom Feeds**.

**NOTE: Make sure you enter the URL correctly. The machine will check the URL after input. Any incorrect URL will not be saved.**

You can usually find the URL of an RSS Feed by clicking on the icon shown opposite.

### A step-by-step explanation of entering Personal Feeds/Custom Feeds:



1. Tap the icon shown opposite, behind one of the 5 fields to enter a **Personal Feed/Custom Feed**.



**TIP: It is also possible to display the messages from your own Social Media account.**

2. A new window will now open in which you can enter the **Feed Title** and URL using the keyboard. The Feed Title you specify will be displayed in the ticker tape when the Feed starts running.

3. After entering a Feed URL, press **OK**. When the URL is validated correctly, you will see your Persoonlijke Feed/Custom Feed in the list of Persoonlijke Feeds/Custom Feeds.

### A step-by-step explanation about entering Own texts/My Feeds:



1. Press the Edit button behind one of the 15 fields of your choice to enter your Own Text/My Feed.

2. A new window will now open in which you can enter your Eigen Tekst/My Feed using the (on-screen) keyboard.

**TIP: Enter a maximum of one sentence per Eigen Tekst/My Feed that communicates your personal message briefly and clearly.**

3. After entering a message, confirm it by pressing **OK**.

4. When you then open the list of Eigen Tekst/My Feeds you will see your personal message appear here.

When you have entered your Eigen Tekst/My Feed, you can also delete it. You can do this by pressing the **Edit icon** and then pressing the **Clear** button. When you subsequently confirm this action with **OK**, the relevant Eigen Tekst/My Feed will be deleted.

**NOTE: The ticker tape connects to the Internet to download the latest information. When your connection is lost, the ticker tape may not work properly.**

# 5

## SCHEDULER

The schedule module is one of the most powerful features of the Music & (Media) Manager. The scheduler can take a lot of work off your hands because you can specify in advance on which day and at what time which type of music or image should be played.

## PLANNER

The scheduling module gives you the option to schedule the audio and video playback on your machine, but you can also do this online in the Xenox Management System (XMS). When you create your schedule online, you will no longer see the Schedule menu item on your machine and the schedule you created in XMS will automatically be passed on to your Music (& Media) Manager.



### Scheduler | Room Planner

Two different schedulers are available on your machine. The Zaal Planner/Room Planner is used to schedule music and the so-called Scherm Planner/Screen Planner is intended to schedule images on your connected display(s).

### ROOM PLANNER

In the window above, on the left you will see a list of all half hours per day. The date groups that you can use when creating your schedule are displayed in the center of the screen.

### The date groups are as follows:

- **Huidig/Current:** Non-stop music from the same Box or Channel.
- **Dagelijks/Daily:** The same fixed schedule every day.
- **Weekdays:** Set up a different schedule here for each day of the week.
- **Single date:** Make a schedule for specific days here.

## WORKING WITH THE SCHEDULER



Scheduler | Room Planner

**NOTE: The playback order of the date groups is as follows: Current - Single date - Weekdays - Daily. Takes into account the playback order of the date groups.**

For example, if you have created a schedule per weekday and you then place a Box or Channel in **Huidig/Current**, it will be played. If you are planning weekdays or single dates, make sure **Huidig/Current** is empty.

1. Here you can select the desired date group. In the example (see above) we have chosen the date group **Dagelijks/Daily**.

2. At this window you can search for the desired Channels, Boxes, My Channels and My Boxes. When you have found the correct Box or Channel, press it and then drag it to the desired time of the selected date group. When the plus sign appears, you can release your finger.

3. This window displays the list of half hours per day that you can scroll through to find the desired time to schedule an item (Box, Channel, My Box, My Channel). When you then press an already scheduled item and drag it to another hour, this item copies to the relevant time. In this way you can schedule a (My) Box or (My)



Planner | Scherm Planner

Channel for several hours. You delete a scheduled Box or Channel by dragging it to the Trash (top right).

4. With these buttons you can schedule music for different rooms. This is only possible when you use the multiroom functionality. When you press one of the buttons you will see the planning of that room and you can create/change it.

### SCHEM PLANNER

The Screen Planner works exactly the same as the Room Planner, except here you make a schedule for the display of images on your

screen(s). The procedure is the same as that of the Room Planner, with the difference that you can only select My Channels here.

# 6

## CONFIGURATION

In this window you can adjust various settings of the system. For the proper functioning of the machine, it is better not to change too many settings.

### VOLUME

Depending on the number of rooms at your disposal (multi-room functionality), you will see one to four volume sliders here.



#### Configuration | Volume

With the **+** and **-** button you can increase or decrease the volume. However, you can also adjust the volume by sliding the slider up or down with your finger. With the Head Room buttons you can set the output level up or down to eliminate level difference with any other audio devices.

**PLEASE NOTE: If you notice a disturbing distortion of the sound while mixing or continuing tracks, you should set this setting to 6dB.**

#### EXPORT

With the output tab (see figure page 58) you can set which room you want to control via which output of the sound card. For example, you can have the same music played in all rooms. When you make a change in this screen, it must always be confirmed with the green check mark (at the bottom).

**NOTE: the playlist will be emptied.**

The red cross allows you to undo changes. You can restore the default settings with the **Default** button.



**Configuration | Export**

The matrix defaults are as follows:

- Out 1+2 Room 1
- Out 3+4 Room 2
- Out 5+6 Room 3 or DJ Mode
- Out 7+8 Room 4 or preview player

The preview player and DJ Mode are controlled via a separate output of the sound card.

The matrixes 2-channel settings:

- Out 1+2 Room 1
- Out 3+4 Room 2
- Out 5+6 Room 3
- Out 7+8 Room 4 or DJ Configuration | Export

When you want to play jingles or other audio through the current track with the Preview Player, you should set the output as above. The

outputs of the Music Output Matrix correspond to the outputs on the connected sound card. On the right page (page 59) you can see a picture of the sound card with all outputs.

**FADING**

With the Fade Start slider you determine how many seconds before the end of a music track the fade should start. With the Fade Duur/Fade Duration slider you determine how long the fade should last. The numbers behind the sliders refer to the number of milliseconds. For example, you can determine that the fade should start 5 seconds (5000) before the end of the track and that the fade can last a total of 3 seconds (3000). Then the next track from the playlist starts immediately.



The above tabs (Configuration window) will be explained in the text below.

**NOTE:** The duration of the fade can never be longer than the start of the fade. That is why the sliders move with each other in some cases.

**ROOMS | 1**

Under the **Zalen/Rooms** tab you can see the different rooms that you have set up. (You only see multiple rooms when you use the multiroom functionality). In this window you can change the name of a room.

**RIGHTS | 2**

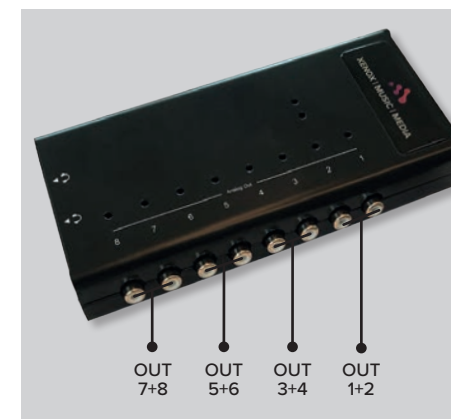
Under the **Rechten/Rights** tab you can adjust the rights per room and of the machine. You can configure your machine so that other users cannot perform certain actions on your machine.

To be able to change the rights, you must first press **Verander Rechten/Change Right** and enter your PIN code. The default PIN is 1234. With **Verander Pin/Change PIN** you can change this default PIN to a PIN of your choice.

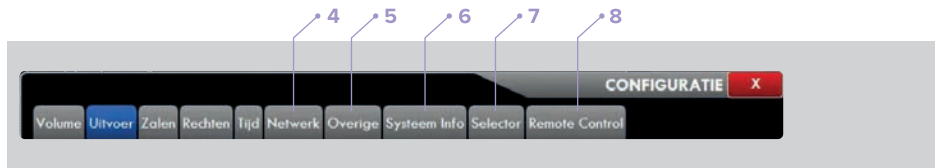
On the left side of the window you will see the **Zaal Rechten/Room Rights**. You will see a number of permissions that you can set to **True** or **False** per room. When you click on one of the rights, an explanation will appear on what this right means. On the right side you will see the window called **Machine Rechten/Machine Rights**. These are more advanced permissions and affect all rooms of the machine. Again, you can use **True** and **False** to turn specific permissions on or off.

**TIJD | 3**

You can adjust the date and time of your system by pressing the + or - button above or below the day, month, year, hour, minute, second. When you click on the green checkmark at the bottom, the changes will be made.



Sound card with outputs



**Bovenstaande tabbladen (venster Configuratie) zullen in onderstaande tekst worden toegelicht.**

## NETWERK | 4

You can adjust the network settings via the **Netwerk/Network** tab. When you press DHCP, a green light will illuminate and your computer will be assigned an automatically generated network address. When you deactivate the DHCP functionality, you can adjust the IP settings and the DNS settings manually. To check whether your internet connection is working, you can press the **Test Verbinding/Test Conn.** button. When you have a good connection, the message *Verbonden met de Xenox server/Successfully connected to the Xenox server* will appear on the screen. You can then press **OK**. If you do not receive this message, it means that you are not connected to our server. In this case, you can take the following steps before contacting the helpdesk:

1. Check if you have Internet access on another computer on the same network.
2. Check that all cables are securely fastened.
3. Check that your modem or router is turned on and that the lights are flashing. If the router/modem is turned on but the lights are not flashing, you can reset your modem or router.

To make changes, press the green check mark. If you click on the cross, any changes made will not be implemented.

## OVERIGE | 5

The Other tab is divided into 4 windows,

namely: Display Settings, Export Settings, User Tools & Language. You are strongly advised to use the functionalities present here only at the request of a helpdesk employee in order to prevent malfunctions. When you press the **Calibrate Touchscreen** button, a new gray window opens and you are asked to press the dots that appear on the screen exactly in the middle of the bullseye. The moment you have pressed all points, the settings will be saved and the **Others** tab will reappear on your screen.

**NOTE: When you press one of these buttons, the action will be executed immediately without further warning.**

In the Export Settings window you will find the buttons **Import My Boxes**, **Export My Boxes** and **Export Karaoke**. You can use these buttons if you want to transfer your personal Boxes to another Xenox system, for example.

Using the buttons under the heading **User Tools** you can perform 4 actions:

**INSTALL SOFTWARE** | Allows you to check if software updates are available for your system.  
**RESTORE LICENSE** | From 14 days before your license days expire, you will see a red bar in the screen reminding you that your license days are about to end. Your music will be muted to alert you to this. To reactivate the audio, press this button.

**RESTART SOFTWARE** | Allows you to quickly restart the Xenox software without having to restart the entire computer.

**DEFER LICENSE** | In the unlikely event that problems occur with the renewal of your license days, you can enter an activation code here that extends your license once by 4 days. Please contact the helpdesk for this.

In the **LANGUAGE** window you can change the display language of your system. In total there are 5 languages available, namely: English, German, Spanish, Dutch and Italian. If you want to change the language, press the desired language and then the button **Restart Software** to apply the changes.

## SYSTEEM INFO | 6

Here you can find which software and database version your system has. In addition, there are some buttons on the right side of the window. We advise you not to use these buttons without the help of a Xenox employee.

## SELECTOR | 7

Under the Selector tab, you can toggle Selector switch on and off. Via **Login Methodes/Login Methods** you can indicate which ways you want to allow to login (for users of the Selector app). 'Anonymous' login is the default setting.

**Gestemde Tracks/Voted tracks** gives you information about the tracks that were last voted on. You can also see here who has cast a vote if this person has logged in with a social media account. If 'Anonymous' is logged in, 'Ano' will be mentioned with the vote. With the option **Minimal voice block** you can set how many seconds before the end of the playing track, the track at position 2 is temporarily 'frozen'. With **Track Stem Blokkade/track vote disabled** you

can set how many minutes a voted track may not be requested again.

**NOTE: This only applies to tracks that have been tuned.**

## JUKEBOX SEARCH OPTIONS

- **Boxen/Boxes:** Users of the Selector app can only select tracks from the tracks provided by the venue, My Boxes and Xenox Charts. Tracks that are not in the Boxes or Charts are visible in the app but cannot be voted on.
- **Geïnstalleerd/Installed:** Selector app users can only vote for tracks available on the Xenox system.
- **Alles/All:** Users of the Selector app can vote on all tracks in the Xenox database. Tracks that are not present on the Xenox system will be downloaded automatically. Keep in mind the track limit if you activate this option. If there is no space available for new tracks on the system, a track that is not present will not be downloaded, and therefore will not be played.

## REMOTE CONTROL | 8

Under the Remote Control tab, you will find the email address associated with your system. If you want to use the Remote Control app, you must log in with this email address.

# Safety Instructions

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## CLEANING

Unplug the Music (& Media) Manager from the wall outlet before cleaning. Do not use liquid or aerosol cleaners. Clean only with a damp cloth.

## DISCONNECT THE POWER

- Install the power supply before plugging in the power supply.
- Before disconnecting the computer's power source, unplug the power cord from the electrical outlet.

## ACCESSIBILITY

Make sure that the power outlet being used is easily accessible and located as close as possible to the equipment being used.

## WHEN LISTENING

**To protect your hearing, follow these instructions:**

- Do not listen to music at loud volume for a long time.
- Do not turn up the volume to turn off a noisy environment.
- Turn down the volume if you can't hear the people around you.

## WARNINGS

- Do not install the device in a humid environment.
- Do not place the product on an unstable cart or stand. The device may fall, causing serious damage
- Never insert objects of any kind through the openings of your music (& media) system. They may contact parts carrying dangerously high voltages, or short out which could result in fire or electric shock.
- The appliance should never be placed near or on a heat source. The system should not be built-in unless

adequate ventilation is provided.

- Do not spill any liquid on the device.
- To avoid damaging internal components, do not place the product on a vibrating surface.
- The areas around the vents and the adapter may become warm. Do not let these parts come into direct contact with your skin.
- The device and accessories may contain small parts. Keep these away from children.

## ELECTRICITY

- Do not place any objects on the power cord. Do not place the device in the walkway of others.
- If an extension cord is used, make sure that the total ampere rating on the power strip does not exceed the load capacity of the power cord. Make sure that the total ampere load of the devices in the socket does not exceed the fuse rating.
- Do not overload an outlet, multiple plug or extension cord by connecting too many devices. The total load on the system must not exceed 80% of the branch circuit capacity. If multiple plugs are used, the total load must not exceed 80% of the multiple plug input capacity.

## REPAIR OF THE PRODUCT

Do not attempt to repair the device yourself. Opening the device or removing the case may expose you to dangerous voltages. Refer any repairs to qualified service personnel.

**Unplug the power cord and have qualified service personnel repair the unit in the following cases:**

- When the power cord or plug is damaged.
- When liquid has been spilled into the device.
- When the product has been exposed to rain or water.
- The device has been dropped or the housing has been damaged.
- The device shows significant change in performance. This indicates that the device is due for service.
- When the product does not operate normally while the operating instructions have been followed.

## ENVIRONMENT

Only use the device in the normal positions. To successfully transfer data files or messages, this device must have a good connection to the network. In some cases, transferring data files may be delayed until a stable connection is available. Parts of the device are magnetic. Metallic objects can be attracted to the device, and persons with hearing aids should not place the device near the hearing aid. Do not place credit cards or other magnetic storage media near the device. The data that has been saved can be deleted.

## HEAT

The temperature in the working environment should be between 0°C to 35°C. When the device is built into a rack, you must ensure that there are, in connection with ventilation, there is sufficient space above and below the appliance.

## PACEMAKER

**Persons with a pacemaker should do the following:**

- Keep a sufficient distance from the device, at least 15 cm. (6 inches).
- Do not hold the device close to your pacemaker

when the device is turned on. If you suspect that a malfunction is occurring, switch off the device before moving it.

## HEARING AIDS

Some digital devices may interfere with certain hearing aids. If interference occurs, consult your service provider.

## REMOVAL INSTRUCTIONS

Do not throw this electronic device in the trash. To prevent contamination, please return the device to Xenox Music & Media or an authorized dealer.

**This product complies with EU LVD and EMC directives.**

# STAY TUNED!

[WWW.XENOX.NL](http://WWW.XENOX.NL)



**XENOX SUPPORT**

+ 31 (0)345 57 21 22 or [helpdesk@xenox.nl](mailto:helpdesk@xenox.nl)